

## Guidelines for assessment of applications for Erasmus Youth accreditations (Public extract)

### Introduction

The purpose of this document is to outline the process for assessment of applications under the 2020 Call for Erasmus accreditation in the field of Youth.

### 1. Guidelines for experts for the quality assessment of accreditation applications

This section presents the main principles to be followed by the experts conducting quality assessment of applications.

#### 1.1 General principles

The following guidance is additional to the overall assessment framework presented in the 2020 Erasmus+ Guide for Expert assessors. The main principles of that Guide remain applicable unless a different instruction is provided in these guidelines or in the Rules of application.

The assessment scores will follow the standard pattern to indicate the level of quality:

Maximum score for a criterion	Range of scores			
	Very good	Good	Fair	Weak
40	34 - 40	28 - 33	20 - 27	0 - 19
30	26 - 30	21 - 25	15 - 20	0 - 14
20	17 - 20	14 - 16	10 - 13	0 - 9
10	9 - 10	7 - 8	5 - 6	0 - 4

- **Careful consideration of the overall quality threshold:** the minimum requirement for each award criterion is set at 50% of the points allocated to that criterion. However, to be considered for approval, an application must score at least 70/100 points in total.
- **Dealing with insufficient, irrelevant or poorly structured information:** The space provided in the application form is limited so applicants must demonstrate their ability to select the most pertinent information and present it effectively. Applicants may include annexes with their application; however, these annexes must comply with the instructions provided in the application form. Specifically, as a matter of equal treatment of all applicants, annexes cannot be used to provide longer answers to the same questions as contained in the application form. If the experts conclude that this is the main purpose of an annex, the annex in question shall be disregarded.

## 1.2 Relevance of the organisation’s profile and experience (20 points)

<p><b>Relevance of the organisation’s profile and experience</b> (maximum 20 points)</p>	<p>The relevance of the organisation to the youth field and objectives of the action in terms of:</p> <ul style="list-style-type: none"> <li>- the organisation’s objectives and principles;</li> <li>- the organisation’s target groups;</li> <li>- the organisation’s regular activities;</li> <li>- the organisation’s experience in the youth field.</li> </ul>
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## 1.3 Strategic development (40 points)

<p><b>Strategic development</b> (maximum 40 points)</p>	<p>The extent to which:</p> <ul style="list-style-type: none"> <li>- the objectives identified are relevant and in line with the objectives of the Action and contribute to the EU Youth Strategy<sup>4</sup>;</li> <li>- the planned activities are suitable to address the identified needs and objectives;</li> <li>- the planned activities bring a real benefit to the organisation, participants, participating organisations and have a potential broader impact (e.g. on local, regional, national and transnational level);</li> <li>- the objectives and planned activities are integrated in the organisation’s regular work and activities;</li> <li>- the organisation contributes to the Inclusion and Diversity strategy of the Programme;</li> <li>- the organisation embeds in its activities one or more basic principles (environmental sustainability and responsibility, active participation in the network of Erasmus organisations, virtual components).</li> </ul>
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## 1.4 Quality of management and coordination (40 points)

<p><b>Quality of management and coordination</b> (maximum 40 points)</p>	<p>The extent to which :</p> <ul style="list-style-type: none"> <li>- the objectives, the activities and targets planned are clear and realistic in relation to the applicant’s human resources and internal organisation;</li> <li>- the partnership approach is balanced and effective and, where applicable, suitable to bring in new and less experienced organisations;</li> <li>- the measures to ensure quality of activities and safety and protection of</li> </ul>
	<ul style="list-style-type: none"> <li>participants are appropriate;</li> <li>- the principle of active youth participation is applied and an involvement of participants in all phases of the activities is planned;</li> <li>- the measures to ensure a solid learning dimension are appropriate, including the support to the reflection, identification and documentation of the learning outcomes;</li> <li>- the methods of measuring the organisation’s progress towards achieving its objectives (monitoring and evaluation) and for risk management are appropriate and effective;</li> <li>- the measures aimed at sharing the outcomes of the project within and outside the participating organisations are appropriate and effective.</li> </ul>

## **2. Award of the Erasmus Youth accreditation**

Following the quality assessment, the National Agency will award Erasmus accreditation to applicants according to the procedure described in the Rules of application. The award decision shall be taken by an Evaluation committee composed and operating in accordance with the principles defined in the 2020 Guide for National Agencies.

For the accreditation to become valid, applicants must provide their agreement to the conditions of the award. The agreement shall be confirmed with a signature by the applicant organisation's legal representative.